

The Rational Project Manager Book Beyard

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project management for mere mortals strips away the myths and mysteries of effective project management giving you the skills tools and insights to succeed

with your next project and every project after that long time project manager and trainer claudia baca walks you through all five process groups of project management initiation planning execution monitoring and controlling and closing baca examines each process group from the perspectives of the working project manager and team member highlighting the organizational issues most likely to arise and offering proven solutions for each process group she presents tools you can start using right now and demonstrates those tools at work in a realistic running case study this guide takes you from the absolute basics through advanced techniques such as measures of performance and change control you ll learn how to accurately scope projects and build workable timetables create trustworthy budgets and use them to manage your project organize work assignments for maximum efficiency build project teams and keep them motivated intelligently assess quality goals and decide how good it has to be identify and mitigate the real risks your project will encounter control changes and stay on track no matter what surprises occur close projects successfully and learn lessons for future projects gain crucial skills you ll need for pmi certification

the one primer you need to launch lead and sponsor successful projects we re now living in the project economy the number of projects initiated in all sectors has skyrocketed and project management skills have become essential for every leader and manager still project failure rates remain extremely high why leaders oversee too many projects and have too little visibility into them project managers struggle to translate their hands on technical knowledge up to senior management the result worthy projects are starved of time and resources and fail to deliver benefits while too much investment goes into the wrong projects to compete in the project economy you need to close this gap the hbr project management handbook shows you how in this comprehensive guide project management expert antonio nieto rodriguez presents a new and simple framework that will increase any project s likelihood of success packed with case studies from many industries worldwide it will teach you how to manage your organization s projects strategic programs and agile initiatives more effectively and push the best ones ahead to completion timeless yet forward looking this book will help you win in the project driven world in the hbr project management handbook you ll find everything you need to know about project management in practical nontechnical language a definitive taxonomy of project types from product launches to digital transformations to megaprojects a road map for becoming an effective project leader and executive sponsor a new simple and universal project framework the project canvas that breaks down any project into essential building blocks that can be easily understood by all project stakeholders original concepts and exclusive case studies from public and private

sector organizations worldwide you'll learn a common language for project managers and executives to run successful projects across your organization when to use agile traditional or hybrid methods in your projects the twelve principles of successful projects including purpose agility and a focus on outcomes techniques for selecting and advancing the best projects and managing a strategic and balanced project portfolio how today's projects will help address some of the most pressing global trends including automation sustainability diversity and crisis management why project management needed to be reinvented and what the future holds hbr handbooks provide ambitious professionals with the frameworks advice and tools they need to excel in their careers with step by step guidance time honed best practices and real life stories each comprehensive volume helps you to stand out from the pack whatever your role

essential project management forms aligned to the pmbok guide sixth edition a project manager's book of forms is an essential companion to the project management institute's a guide to the project management body of knowledge packed with ready made forms for managing every stage in any project this book offers both new and experienced project managers an invaluable resource for thorough documentation and repeatable processes endorsed by pmi and aligned with the pmbok guide these forms cover all aspects of initiating planning executing monitoring and controlling and closing each form can be used as is directly from the book or downloaded from the companion website and tailored to your project's unique needs this new third edition has been updated to align with the newest pmbok guide and includes forms for agile the pmi talent triangle technical project management leadership strategic and business management and more the pmbok guide is the primary reference for project management and the final authority on best practices but implementation can quickly become complex for new managers on large projects or even experienced managers juggling multiple projects with multiple demands this book helps you stay organized and on track helping you ensure thorough documentation throughout the project life cycle adopt pmi endorsed forms for documenting every process group customize each form to suit each project's specific needs organize project data and implement a repeatable management process streamline pmbok guide implementation at any level of project management experience instead of wasting time interpreting and translating the pmbok guide to real world application allow pmi to do the work for you a project manager's book of forms provides the pmbok aligned forms you need to quickly and easily implement project management concepts and practices

a project manager's book of templates a helpful compendium of ready made

templates for managing every project in alignment with the latest pmbok guide 7th ed project management is a growing discipline that has seen considerable recent development project managers are now expected to deploy predictive and adaptive methods and to draw upon a considerable base of knowledge in developing and formalizing project plans the project management institute pmi publishes the authoritative project management body of knowledge pmbok guide which contains the global standard for the project management profession a project manager s book of templates is a vital companion to the pmbok guide providing a comprehensive set of templates and reports that helps project managers translate the content of the guide into practical applications it promises to be an indispensable resource for professionals in this fast moving field a project manager s book of templates readers will also find templates covering all types of work such as starting planning project documents logs and registers and reports and audits templates representing all updated features of the pmbok guide including hybrid adaptive and iterative practices including agile easy readable structure that moves project managers through the different types of work that is performed in project a project manager s book of templates is an essential companion for those preparing for the pmp certification exam as well as practitioners and consultants to a range of global industries

tens of thousands of readers rely on james lewis s classic project planning scheduling control for hands on help in bringing projects in on time and on budget now this higher level guide takes project managers beyond basic skills using the flexible and down to earth approach for which lewis is famed it covers advanced topics such as identifying customer requirements using qfd quality function deployment allocating resources for improved scheduling applying systems thinking and using decision support tools in project management

discover timeless insights that will help any project manager plan and execute even the most complex projects on time on budget and with maximum efficiency

a compendium of ready made forms for managing every project in line with the latest pmbok guide fifth edition this valuable companion to the project management institute s a guide to the project management body of knowledge pmbok guide fifth edition presents a comprehensive and practical set of forms and reports that help project managers apply the concepts and practices described in the pmbok guide designed specifically to assist both new and experienced project managers in handling all aspects of a project this edition of a project manager s book of forms contains forms that cover all the process groups initiating planning

executing monitoring and controlling and closing it also includes some forms not mentioned in the pmbok guide which you will find helpful in managing your project use the forms as a guide in collecting and organizing project information or as a template for ensuring a set of consistent data on all projects the forms can also be adopted on an organizational level to enable a repeatable approach to project management completely editable electronic versions of all the blank forms in microsoft office compatible format are available on an accompanying website you may use them as is or tailor them to your own needs the pmbok guide covers the processes for managing a project this book gives you a handy road map of forms to use to make every project just a bit smoother from start to finish pmbok is a registered marks of the project management institute inc

are you ready to take your project management to the next level today s project managers are critical to the strategic growth of their organizations belinda goodrich an international project management expert shares her greatest techniques in order to stand apart as a phenomenal and kick ass project manager

this is the project management book i ve been waiting a decade for the new world is the project world and this book gloriously shows the way tom peters how to get beyond the formulas and succeed in real world project management project management success stories begins where most books on project management leave off with the real world experiences of professional project managers working without a net from these stories and the lessons they teach project managers emerge not as bureaucrats or technicians clinging to rules and formulas but as champions who challenge the status quo set goals that extend the limits of their teams capabilities rely more on judgment and intuition than calculation and are not afraid to take risks when necessary based on a comprehensive nasa sponsored research project this practical guide takes readers beyond textbook management systems and articulates the field proven tacit knowledge that these veteran leaders have accumulated through years of experience under fire these stories contain lessons that extend far beyond the field of engineering they apply in any environment from the government task force to the corporate boardroom to the shop floor this remarkably unconventional how to book features 70 firsthand project management success stories presents actionable lessons demonstrated by these success stories inspires and energizes readers to reach new heights in their own performance conveys leadership principles and intangibles in a simple nontechnical format provides resources for creating success stories within any organization includes profiles of five star project managers project management is not just for engineers anymore and project management success stories is for

anyone engineer or generalist project manager or team member who wants to turn the tacit knowledge of proven professionals into hands on solutions to the recurring challenges of a dynamic and constantly changing business and technological environment

offering an in depth suite of tools for managers to undertake projects successfully this book reveals a complete methodology for the management of projects based on the principles set out by the project management institute pmi

boost your performance with improved project management tactics project management toolbox tools and techniques for the practicing project manager second edition offers a succinct explanation of when where and how to use project management resources to enhance your work with updated content that reflects key advances in the project management field including planning implementation control cost and scheduling this revised text offers added material that covers relevant topics such as agility change management governance reporting and risk management this comprehensive resource provides a contemporary set of tools explaining each tool s purpose and intention development customization and variations and benefits and disadvantages additionally examples tips and milestone checks guide you through the application of these tools helping you practically apply the information you learn effective project management can support a company in increasing market share improving the quality of products and enhancing customer service with so many aspects of project management changing as the business world continues to evolve it is critical that you stay up to date on the latest topics in this field explore emerging topics within the world of project management keeping up to date on the latest most relevant subject areas leverage templates exercises and powerpoint presentations to enhance your project management skills discuss tips reporting implementation documentation and other essentials of the project management field consider how project management fits into various industries including technology construction healthcare and product development project management toolbox tools and techniques for the practicing project manager second edition is an essential resource for experienced project managers and project management students alike

the digital world is growing and changing at a rate that can seem overwhelming to those project managers who have to keep up with it to build customer facing solutions and applications it s rare for project managers working in this field to be provided with much direction or a process by which to carry out a project and there has been almost nothing available specific to these types of projects in the literary

marketplace digital project management the complete step by step guide to a successful launch was developed to fill this gap by providing the knowledge best practices and proven steps to successfully manage digital projects from end to end and was created to be easily adaptable to different project types and technological advances

a project manager s book of templates a helpful compendium of ready made templates for managing every project in alignment with the latest pmbok guide 7th ed project management is a growing discipline that has seen considerable recent development project managers are now expected to deploy predictive and adaptive methods and to draw upon a considerable base of knowledge in developing and formalizing project plans the project management institute pmi publishes the authoritative project management body of knowledge pmbok guide which contains the global standard for the project management profession a project manager s book of templates is a vital companion to the pmbok guide providing a comprehensive set of templates and reports that helps project managers translate the content of the guide into practical applications it promises to be an indispensable resource for professionals in this fast moving field a project manager s book of templates readers will also find templates covering all types of work such as starting planning project documents logs and registers and reports and audits templates representing all updated features of the pmbok guide including hybrid adaptive and iterative practices including agile easy readable structure that moves project managers through the different types of work that is performed in project a project manager s book of templates is an essential companion for those preparing for the pmp certification exam as well as practitioners and consultants to a range of global industries

designed as a companion to the project management institute s a guide to project management body of knowledge pmbok guide this resource provides a comprehensive and practical set of forms and reports to help project managers apply the concepts and practices described in the pmbok guide included are forms covering all the major process groups initiating planning executing monitoring and controlling and closing from publisher description

the ability to skillfully manage a project is essential in today s business world both for the successes of the projects and for the project managers themselves whose successes are generally recognized and rewarded whether you are currently involved in planning or executing a project or just want to prepare yourself for the next opportunity the project manager s desk reference will provide a template for

managing your next project to its successful conclusion jacket

no project management training no problem in today's workplace employees are routinely expected to coordinate and manage projects yet chances are you aren't formally trained in managing projects you're an unofficial project manager franklincovey experts kory kogon suzette blakemore and james wood understand the importance of leadership in project completion and explain that people are crucial in the formula for success project management for the unofficial project manager offers practical real world insights for effective project management and guides you through the essentials of the people and project management process initiate plan execute monitor control close unofficial project managers in any arena will benefit from the accessible engaging real life anecdotes memorable project management proverbs and quick reviews at the end of each chapter if you're struggling to keep your projects organized this book is for you if you manage projects without the benefit of a team this book is also for you change the way you think about project management project manager may not be your official title or necessarily your dream job but with the right strategies you can excel

this practical handbook offers a comprehensive guide to efficient project management it pursues a broad well structured approach suitable for most projects and allows newcomers experienced project managers and decision makers to find valuable input that matches their specific needs the project management compass guides readers through various sections of the book templates and checklists offer additional support the handbook's innovative structure combines concepts from systems engineering management psychology and process dynamics this international edition will allow to share the authors experience gained in many years of project work and over 2 000 project management and leadership seminars conducted for bwi management education in zurich switzerland this is an excellent handbook for practical project management in today's world prof dr heinz schelle honorary chairman of the gpm german project management association the authors many years in practical experience in setting up implementing and managing projects shines through in this book the book also reflects the current trend towards increased social competence i am therefore pleased to recommend this book as a basis for certification in project management dr hans knöpfel honorary president of the spm swiss project management association

how to learn project management quickly there is a great demand for project managers worldwide and if becoming a project manager interest you learning project management through a reliable means can be your ticket to success this

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randal wilson gives managers powerful insights and tools for structuring and managing any project based on business strategy and how that project will be used starting with project objectives it demonstrates how to establish processes that optimally group actions at each stage of the project lifecycle thereby maximizing the likelihood of success

the much anticipated new edition of the popular project management introductory book the role of the project manager continues to become more diverse and demanding placing strong project management skills in high demand this in depth introductory guide offers aspiring project managers the essential fundamentals of project management fully revised since the previous version this new edition includes updated project management methods and practices as well as new examples and study questions project management guru kim heldman presents you with a clear concise and enjoyable writing style so that you can approach project management from a practical rather than theoretical standpoint serves as an introduction to the fundamentals of project management provides completely updated and revised material on project management methods and practices features new examples and study questions addresses how to create project

schedules and budgets and define project goals covers project management principles project management institute s project management standards and practical application of project management for the workplace whether you re considering a career in project management or simply wish to expand your understanding of general project management principles project management jumpstart third edition is ideal reading

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